



# FOW AGM 2024 Minutes

15<sup>th</sup> October 2023

Present: Natalie McConnon (Chair), Jemma Watts (Treasurer), Rachel Cowley, Kerry Hudson, Mark, Ally Chadwick (Headteacher)

Apologies: Lindsay Day, Candice Bennett, Kate McLeod

Item	Discussed	Actions
1. Approve AGM minutes from last year	<p>Overview of last year's AGM minutes were circulated prior to meeting. Briefly discussed key actions from last year outlined in minutes. Minutes approved.</p>	INFO
2. Chair's annual report	<p>Overview of successes from 2022-23 academic year's fundraising was shared by Chair, Natalie McConnon. Successes – regular discos each term are proving popular raising over £300 each time. Outside of discos the most popular events were:</p> <ul style="list-style-type: none"> <li>- Autumn – Secret Santa (£230)</li> <li>- Spring – Easter trail (£130)</li> <li>- Summer – Sponsored bounce (£600)</li> </ul> <p>Changed Mother's Day event to a fresh flowers event, which was well received. Conducted a parents survey to understand which events parents think work well and what they would like to see in the future. As a result of feedback looking to test a parent quiz and a Christmas shopping evening this Autumn term</p>	<p>INFO</p> <p>Full Chair's Report available on the FOW page on <a href="http://www.wymondley.herts.sch.uk">www.wymondley.herts.sch.uk</a></p>
2. Treasurer's Report	<p>Overview of income from fundraising with margins against each activity was shared by Treasurer, Jemma Watts.</p> <p>Transferring the access to the bank account has taken a considerable amount of time, with an amount of £100 compensation awarded by NatWest for the inconvenience caused.</p> <p>A total of £4,576.79 has been raising this year with an overall profit of £3,673.17.</p> <p><b>Expenditure</b> Total expenditure this year was £2,452.88 and includes the following;</p> <ul style="list-style-type: none"> <li>&gt; School stage lighting equipment £1,022.88</li> <li>&gt; Contribution towards the cost of the panto as well as travel £1,030</li> <li>&gt; Donation towards school trips £400</li> </ul> <p>Regular funding for annual inclusion in budgeting process:</p> <ul style="list-style-type: none"> <li>- Coaches and funding towards Pantomime trip - £500- 600</li> <li>- Leavers hoodies and Reception starters bookbags - £500</li> <li>- Class Trips or Treats budget - £400</li> <li>- Minimum budget needed for 2023-24 = £1500</li> </ul>	<p>INFO</p> <p>Treasurer's finance report and overview of income available on FOW page on <a href="http://www.wymondley.herts.sch.uk">www.wymondley.herts.sch.uk</a></p> <p>INFO</p> <p>INFO</p>
3. Adoption of ParentKind PTA Constitution	<p>Ahead of AGM proposal and outline for adopting ParentKind Constitution. The updated constitution allows for a better acceptance and agreement of funding and activities. Current Constitution is outdated and not applicable in practice.</p>	INFO

	All present unanimously in favour of adopting updated Constitution. Constitution document can be shared on request.	INFO
4. Re-election of formal Committee positions	<p>Current Chair – <b>Natalie McConnon</b>                      Current Treasurer – <b>Jemma Watts</b></p> <p>Unanimously confirmed in position for the next academic year 2023-24.                      Current vacancy for Secretary. No candidates for this role currently, but agreement to share some of the admin and minutes between wider core FOW group.</p>	
Agreement on funding for 2023	<p>Ally Chadwick put forward a proposal for funding of a new Phonics learning system, Little Wandle.                      School is potentially able to obtain part funding, but needs in the region of £1500-2000 towards funding the scheme.                      Committee agreed that this was a beneficial scheme that will benefit Puffins and all future reception groups for a strong foundation for reading.</p> <p>Confirmation on ongoing annual items to fund (pantomime, leaver's hoodies and reception bookbags as well as class budgets of £100 per class to be used at teacher's discretion).</p>	
5. Plans for Autumn Term	<p>Plans scheduled in for Autumn Term 2023-24:</p> <ul style="list-style-type: none"> <li>- Welcome Back Bake Sale (already taken place in Sept 2023)</li> <li>- Bag2School (Oct 2023)</li> <li>- Glow Disco (Nov 2023)</li> <li>- Quiz (Nov 2023)</li> <li>- Christmas Art (Oct, Nov-Dec 223)</li> <li>- Christmas Shopping Evening (Nov 2023)</li> <li>- Christmas Fair – TBC (Dec 2023)</li> <li>- Secret Santa (Dec 2023)</li> </ul>	
5. Volunteering approach for 2023	<p><b>Friends of Wymondley Lite</b>                      Promote and create a volunteers WhatsApp group that we can post requests for support at specific events.</p>	